

# Curriculum Development and Supplemental Materials Commission

*An advisory body to the California State Board of Education*

*FINAL MINUTES OF MEETING: September 19-20, 2002*

*(Approved on November 14, 2002)*

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## ***Preliminary Report of Action***

***Thursday, September 19, 2002***

### Curriculum Commissioners Present:

Susan Stickel, Chair	Lora Griffin
Norma Baker	Sandra Mann
Catherine Banker	Veronica Norris
William Brakemeyer	Julie Maravilla
Mary Coronado Calvario	Leslie Schwarze, Vice Chair
Edith Crawford	Karen Yamamoto
Milissa Glen-Lambert	

### Curriculum Commissioners Absent:

Dale Webster \*

Fran Pavley, Member of the Assembly

John Vasconcellos, Member of the Senate

### State Board of Education Liaisons

Nancy Ichinaga

Marion Joseph

***Called to Order:*** 10:37a.m.

1.D. Report of the Chair: Commissioner Stickel informed the Commission that Mr. Rakesh Bhandari has resigned from the Commission and that State Board Member Vicki Reynolds has resigned from the State Board. Commissioner Stickel commended Ms. Reynolds' work in support of the Commission's work on history-social science and visual and performing arts. Commissioner Stickel updated the Commission regarding the July 18 Executive Committee meeting. The Executive Committee reviewed the Board's expiring Instructional Material Fund (IMF) Expenditure Policy regarding 100% funding use for ELL materials for the Structural English Immersion Program (Prop. 227) and made a recommendation to the State Board to extend the policy for one year (June 30, 2002- July 30, 2003), as requested by Senator Polanco with a condition added to the current policy that the school districts shall certify that they have purchased materials from the 1999 History-Social Science Adoption, the 2000 Science Adoption, the 2001 Mathematics Adoption, and the 2002 RLA/ELD Adoption before purchasing other non-adopted materials. The State Board took action to approve the recommendation at its September 2002 meeting. Commissioner Stickel reported that at the May Board meeting, the State Board took action to request that the Curriculum Commission recommend policy amendments regarding the Board's waiver and petition policy for exceptions to use IMF for state adopted materials, in anticipation of the enactment of AB 1781 (Hertzberg). Commissioner Stickel complimented Commissioner Banker and Director Nancy Sullivan for a job well done on the Education Technology presentation to the State Board in September. Commissioner Stickel had the opportunity to present to the State Board her report for the second edition Everyday Mathematics in September.

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\*Absent with cause notification submitted to Commission Chair in advance of the meeting

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1.E. Approval of May 2002 Draft Meeting Minutes: Commissioner Brakemeyer made the motion to approve the May 2002 draft meeting minutes with minor corrections. Commissioner Yamamoto seconded the motion. Motion passed unanimously.

1.F. Report of the State Board of Education: State Board Liaison Marion Joseph was pleased that Commissioner Stickel provided an in depth report on the second edition of *Everyday Mathematics* at the September State Board meeting.

Mr. Greg Geeting, Assistant Executive Director, SBE, presented on behalf of Rick Brandsma, Executive Director, and expressed appreciation to all Commissioners for their work on the Curriculum Commission. He especially appreciated Commissioner Banker and Director Nancy Sullivan's presentation on the Education Technology at the September Board meeting. Commissioner Banker and Director Nancy Sullivan enriched the Board members' understanding in three important areas: 1) technology potential for education, 2) provisions pertaining to the technology statutes, and 3) CLRN and the future direction for technology education. Mr. Geeting acknowledged Commissioner Stickel for her work in reviewing the *Everyday Mathematics* program that helped the Board in considering an *Everyday Mathematics* waiver request from several school districts in a thoughtful and non-arbitrary way. Mr. Geeting provided an update on the following: (1) the Schiff-Bustamante waiver guidelines amended by the Board to include science, (2) *Everyday Mathematics* 2002 waivers that the Board granted has the effect of adding to the AB 466 and AB 75 approved list of programs, (3) the State Board adopted the recommendation of the Curriculum Commission to extend the IMF Expenditure Policy for English learner programs for the Structural English Immersion Program with specific conditions, (4) the Science Framework publication timeline, (5) the Board action to suspend the 2003 follow-up adoptions, and (6) Senate Bill 373 on Environmental Education.

1.G. Correspondence/Requests from the State Board of Education: Mr. Greg Geeting's letter to the State Board of Education regarding implementation of SB 373 was included as information.

1.H. Executive Secretary Report: Secretary Griffith reported that the CFIR Division has been busy working on the review of the Spanish alternate formats for the two K-6 State Board Adopted RLA/ELD programs, and the 2003 Foreign Language Adoption. Secretary Griffith reported on the National Association of State Textbook Administrators (NASTA) Conference that she and Suzanne Rios attended in Santa Fe, New Mexico in July. Representatives from twenty-one states attended the conference. The group has been working on key issues such as textbook weight, textbook quality, technology-based programs and many other topics to ensure that publishers have some common uniform submission process in every state. The group is currently discussing developing on-line basic programs specifications and NASTA will be working on gratis policies and error policies.

1.I. Report of the California Department of Education: Scott Hill, Chief Superintendent, CDE, reported on the 2002-2003 State Budget. CDE experienced a 15% reduction in state operations as a budget cut. He reported that the STAR test results are good despite the negative media. The federal initiative, No Child Left Behind, is dominating the work of the department. In addition, the API will be released in October. Time was spent on questions and answers regarding *Everyday Mathematics* waivers.

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1. J. Legislative Update: Secretary Griffith provided a legislative update on AB 1781. The basic requirements and provisions of the bill include \$250 million in ongoing state funds for the Instructional Materials Block Grant and \$150 million in one-time only funds. This bill replaces the three funding sources: Schiff-Bustamante, K-8 and 9-12 IMF. The first requirement that the districts have to meet is that districts must ensure that each pupil is provided with standard-aligned materials by the beginning of the first school year term, no later than 24 months after the board adopts the materials, and by the governing board for the 9-12 districts. There are a few provisions in the Instructional Materials Block Grant that the districts have to meet if they want to request an extension beyond the 24 months.

Secretary Griffith also provided an update on the following legislative bills. 1. AB 2001 (Diaz) Ethnic Studies-requires the Curriculum Commission and the Department of Education to identify model programs, standards, and curricula related to ethnic studies at the high school level. 2. AB 2887 (Perez) Labor Relations- requires a labor relations curriculum to be considered in the next cycle in which the history-social science curriculum framework and its accompanying instructional materials are adopted. 3. AB 2532 (Pacheco) Textbook Weights standard- the board will create a maximum textbook weight by July 1, 2004. 4. SB 1665 (Polanco) English Learners- requires the State Board to adopt materials aligned to the Reading Language Arts/English Language Development Standards along with the English Language Arts Content Standards. The requirement for this adoption would be by January 2005 and the estimated cost would be about \$400,000 to administer this adoption.

1.K. State Budget Update: Secretary Griffith provided a report on the 2002-2003 state budget. The governor and the legislature were able to close the \$23 billion gap in the budget. It involved a combination of program reductions, loans, fund shifts, accelerations, and transfers. In addition, there was a \$2 billion mid-year cut. State operations of all states agencies were reduced by \$750 million and seven thousand state agency positions were cut. Curriculum Frameworks and Instructional Resources Division took \$250,000 in cuts. For the next budget, the CFIR Division will submit a budget change proposal to restore the funds. However, it will raise the following questions with the Department of Finance to restore the funds. 1) Is this a one-time only fund suspension? 2) Is it ongoing? and 3) Will the mandates be removed? Also, a policy option would be to consider the follow-up adoptions based on the importance of certain subjects, on an as needed basis, and should we consider charging the publishers a fee for submissions? Another \$100,000 was cut from the CFIR budget that impacts all the travel, operations, and equipment purchases. And three positions have been cut in the division.

**Lunch Recess: 12:30p.m.-1:30p.m.**

**Tour: 1:30p.m.- 2:00p.m.**

1.L. Instructional Materials Funding Waiver Policy: Will discuss during November meeting.

1.M. LAUSD Instructional Materials Audit Report: Commissioner Stickel encouraged the commissioners to read this report at their own leisure.

1.N. Other Matters/Audience Comment: none

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2. Executive Committee: The Executive Committee reviewed the six and eight year adoption and framework timeline and discussed how the existing frameworks would be updated. The Executive Committee members recommended that the follow-up adoptions on the timeline be indicated by an asterisk on the schedule as being suspended and are pending future budget restorations. After the discussion, Commissioner Yamamoto made the motion to recommend to the State Board that the follow-up adoptions on the timeline that are currently suspended and pending future funding be indicated by an asterisk. Commissioner Crawford seconded the motion. Motion passed unanimously. Commissioner Yamamoto also made the motion to approve the July 18, 2002 Executive Committee meeting minutes. Commissioner Schwarze seconded the motion. The motion passed unanimously.

The Executive Committee spent some time discussing and editing the draft Commission Outreach Packet. More fine-tuning and editing will be done on the packet, and it will be on the November agenda for discussion.

Other Matters/Audience Comment: None

3. Visual and Performing Arts Subject Matter Committee: The committee continued its review and revision of the draft framework in preparation for the field review. Committee members gave extensive comments and directed staff to make revisions. Staff will be bringing back the draft framework with revision in November.

The State Board suspended the 2003 Visual and Performing Arts Follow-Up Adoption in light of the governor's budget reduction of \$250,000 in the CFIR Division budget which would have supported this activity. Therefore, the 2003 Visual and Performing Arts Follow-Up Adoption was not discussed. The CFIR staff will reserve the applications for the primary adoption which is scheduled in 2006.

4. Foreign Language Subject Matter Committee: Commissioner Crawford gave an overview of the publisher's briefing on the Language Learning Continuum Forms, Instructions, and Evaluation Criteria that took place on June 27, 2002. Commissioners were given copies of Publishers' Bulletin 2002-01, which was a follow-up to the June 27, 2002 briefing. The bulletin was mailed to publishers and also appears on-line at [www.cde.ca.gov/cfir](http://www.cde.ca.gov/cfir).

Jeannie James, CDE Consultant, gave a brief report on the 19<sup>th</sup> Annual Foreign Language Seminar, which was held at UC Santa Barbara in August 2002. The California Foreign Language Project and the California Language Teachers Association jointly sponsored the seminar.

The Language Learning Continuum Forms- Classics drafts were reviewed by the SMC. Three stages were produced with the assistance of three Latin teachers, as well as, Charlayne Allan of the University of California at Davis, and Arleen Burns, CDE Consultant in Foreign Languages. After the review, Commissioner Brakemeyer made the motion to accept the draft Language Learning Continuum for Classical Languages. Commissioner Glen-Lambert seconded the motion. The motion passed unanimously.

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An update on the recruitment of Instructional Materials Advisory Panel (IMAPs) and Language Experts (LEs) for Foreign Language was given. Applications packets were sent to county offices, unified school districts, high school districts, and elementary districts at the end of June 2002. The applications were also placed on-line at [www.cde.ca.gov/cfir](http://www.cde.ca.gov/cfir). Only two applications had been received as of September 19, 2002. After discussion, Commissioner Brakemeyer made the motion to extend the application deadline from September 30, 2002 to November 1, 2002. Commissioner Maravilla seconded the motion. The motion passed unanimously.

Chris Dowell, CDE Consultant, gave an update on the Foreign Language Framework (May 9, 2001) Publication Timeline. The editing process is moving along and it is expected that a document will be out before the end of the year.

Other Matters/Public Comment: None

## ***Preliminary Report of Action*** ***Friday, September 20, 2002***

### Curriculum Commissioners Present:

Susan Stickel, Chair	Sandra Mann
Norma Baker	Julie Maravilla
Catherine Banker	Veronica Norris
William Brakemeyer	Leslie Schwarze, Vice Chair (arrived 10:00a.m.)
Mary Coronado Calvario	Dale Webster
Edith Crawford	Karen Yamamoto
Milissa Glen-Lambert	

### Curriculum Commissioners Absent:

Fran Pavley, Member of the Assembly  
John Vasconcellos, Member of the Senate

### State Board of Education Liaisons

Nancy Ichinaga (Absent)  
Marion Joseph (Absent)

### **Called to order: 8:35a.m.**

5. Physical Education Subject Matter Committee: Commissioner Glen-Lambert brought to the commissioners' attention the Curriculum Frameworks Criteria Committee application (CFCC), which will be used for applicants selected for the future revision of the framework. Tom Adams, Administrator, CFIR Division, reviewed the two timelines for the framework revision. Mr. Adams explained that one timeline calls for beginning the process of revising the framework in November 2003, and the other timeline takes

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into account the development of standards as called for in AB1793. Mr. Adams noted that the governor has until October 15, 2002 to sign the bill.

Tom Akin, CDE Consultant, shared with commissioners the progress of the framework review. Over the summer, eleven focus groups were called together and classroom teachers and physical education specialists were asked to give their thoughts about the current framework. Mr. Akin noted that some reports were still being submitted and that a full report of findings would be coming to the committee in November 2002.

Commissioner Glen-Lambert noted that commissioners had visited Horace Mann Elementary in Glendale, Patrick Henry Middle School in Granada Hills, Van Nuys Middle School and Van Nuys High School in Van Nuys. Attending the school site visits were Milissa Glen-Lambert, Dale Webster, and Sandra Mann who were joined by CDE staff Tom Akin and Dianne Wilson-Graham. Commissioner Glen-Lambert asked commissioners to discuss their impressions and give their thoughts about successful physical education programs. To aid in their recall, commissioners were handed a collection of pictures taken at several school sites. The SMC members made comments and took notes next to the photos of the trip. They were particularly impressed with the program at Patrick Henry Middle School with its wide variety of motivational and physical activities such as rock climbing, dance revolution machines, heart rate monitoring, and field sports. Several commissioners commented that participating in a physical activity where a student can feel confident is essential to motivation.

Commissioner Glen-Lambert asked Commissioner Webster to be involved with her and staff in the analysis of the focus group data that will be presented at the November 2002 meeting.

Other Matters/Audience Comment: None

6. Health Subject Matter Committee: Commissioner Norris noted the upcoming primary adoption in 2004 and asked commissioners to review the criteria on their own for the next meeting. The draft 2004 Health Primary Adoption Timeline will be presented at the November Curriculum Commission meeting for review and discussion. The CFIR staff will coordinate this activity with Caroline Roberts, administrator of the School Health Connection Office. Ms. Roberts assisted in developing the Health Addendum.

Other Matters/Audience Comment: None

Full Commission reconvened at 9:30 a.m.

7. Full Commission Reconvenes:

Assessment Update: Phil Spears, Division Director, Assessment and Standards Office, provided an update on the 2002 STAR statewide test results, the Stanford Achievement Test 9 (SAT 9), and the California Standards Tests (CST). Mr. Spears also reported that the department and the new contractor, ETS are in the process of redesigning all of the school reports. All of the enhanced school reports now will be reported down to the strand levels. The designs will be before the October State Board meeting for review, advice, and approval. There will be a teacher report design for classroom teachers, so teachers would have the

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opportunity to see how students performance at grade-level is in comparison to other school districts and to the state. The department and ETS are also in the process of working on an item release design.

## **Break 10:12a.m.**

8. Electronic Learning Resources Committee: Director Nancy Sullivan clarified the process in selecting supplemental instructional materials for CLRN and responded to questions. Commissioner Schwarze requested that a disclaimer statement be added in CLRN documents that are on-line to clarify the actual role of the Curriculum Commission relating to CLRN. Commissioner Banker provided an overview of the Digital California Project. Commissioner Banker moved to extend her appointment on the Digital California Project until December 31, 2002 to coincide with the termination of her appointment on the Curriculum Commission. Commissioner Schwarze seconded the motion. Motion passed unanimously. Commissioner Banker moved to approve Commissioner Brakemeyer to represent the Curriculum Commission, in her absence, at the Digital California Project meeting on September 26, 2002. Commissioner Schwarze seconded the motion. The motion passed unanimously.

Other Matter/Audience Comment: None

9. Reading Language Arts/English Language Development SMC: Commissioner Coronado reported that the 2002 RLA/ELD State Board Final Adoption Report was in print and that there were courtesy copies for the audience. Secretary Griffith also reported that the Department would shortly be mailing copies to all county offices of education, school district superintendents, charter schools, and the Learning Resource Display Centers.

Commissioner Stickel reported on the Spanish Alternate Format Edits and Corrections meeting on September 9, 2002 with Open Court and Houghton-Mifflin on their K-6 reading programs that they submitted in Spanish. Commissioner Stickel also provided an update on the status of the review where the Department has contracted with two independent contractors to review for accuracy of the translations. In addition, Commissioner Stickel clarified for the Commission that the review of the Spanish Alternate Formats for these programs was part of the 2002 RLA/ELD adoption that the Board approved in January 2002. The review is in its final phase and the publishers will be informing the Department of their print and distribution date for purchase by local school districts. Susan Martimo, CDE Consultant, provided a status report on the other State Board adopted programs that publishers have indicated that they have developed in a Spanish alternate format for future review. Secretary Griffith provided an update on AB 466 ESL/ELD Supplement Requirement.

Other Matters/ Audience Comment: None

10. Science Subject Matter Committee: The SMC received a report from staff on the publication status of Science Framework and information on the waiver policy for Schiff-Bustamante funding. The State Board suspended the 2003 Science Follow-Up Adoption in light of the governor's budget reduction of \$250,000 in the CFIR Division budget which would have supported this activity. Therefore, the 2003 Science Follow-Up

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Adoption was not discussed. The CFIR staff will reserve the applications for the primary adoption to be held in 2006.

Other Matters/ Audience Comment: Pat Lewis, LAB-AIDS

11. History-Social Science Subject Matter Committee: The committee reviewed "Draft #1: Evaluation Criteria for K-8 History-Social Science Adoption of Instructional Materials." Commissioners spoke extensively and directed staff to make revisions to the document. Staff will be bringing back a revised version of the criteria in November.

The State Board suspended the 2003 History-Social Science (H-SS) Follow-Up Adoption in light of the governor's budget reduction of \$250,000 in the CFIR Division budget, which would have supported this activity. Therefore, the 2003 History-Social Science Follow-Up Adoption was not discussed. The CFIR staff will reserve the applications for the primary adoption which is scheduled in 2005.

Other Matters/Audience Comment: None

## **Lunch Break: 12:35p.m.**

12. Mathematics Subject Matter Committee: Commissioner Schwarze cautioned the SMC members that since the 2003 follow-up adoptions had been suspended due to budget cuts, that the 2004 follow-up adoptions were uncertain. The SMC also took action to approve the updated Framework, Adoption, and Follow-up Timeline that the Executive Committee has discussed. Commissioner Banker made the motion to approve the follow-up adoption in 2004. Commissioner Baker seconded the motion. The motion passed unanimously.

Other Matters/Audience Comment: none

## 14. Full Commission Reconvenes-Reports/Action of Subcommittees:

Visual and Performing Arts Subject Matter Committee: Commissioner Yamamoto made the motion to approve the July 18, 2002 meeting minutes. Commissioner Brakemeyer seconded the motion. The motion passed unanimously.

Foreign Language Subject Matter Committee:

Action #1: Commissioner Coronado Calvario made the motion to accept the draft Language Learning Continuum for Classical Languages. Commissioner Norris seconded the motion. The motion passed unanimously.

Action #2: Commissioner Griffin made the motion to extend the application deadline from September 30, 2002 to November 1, 2002. Commissioner Brakemeyer seconded the motion. The motion passed unanimously.



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Health Subject Matter Committee: No action

Electronic Learning Resources Committee: Commissioner Webster made the motion to approve Commissioner Brakemeyer to attend the September 26, 2002 Digital California Project Meeting and that Commissioner Banker's liaison assignment to the Digital California Project be extended to December 31, 2002 to coincide with the termination of her appointment on the Curriculum Commission. Commissioner Yamamoto and Commissioner Brakemeyer seconded the motion. The motion passed unanimously.

Physical Education Subject Matter Committee: No Action

Reading/Language Arts/English Language Development Subject Matter Committee: No action

Science Subject Matter Committee: No action

History-Social Science Subject Matter Committee: No action

Mathematics Subject Matter Committee: Commissioner Griffin made the motion to approve the follow-up adoption timeline for 2004. Commissioner Brakemeyer seconded the motion. The motion passed unanimously.

Executive Committee: Commissioner Brakemeyer made the motion for the Executive Committee to recommend that the K-12 Framework and the K-8 Adoption timeline for years 2004-2012 with the conditions that the scheduled follow-up adoptions are subject to action by the legislature and the Governor to the State Board for approval. Commissioner Griffin seconded the motion. The motion passed unanimously.

Reports from Commission Liaison: None

Individual Commissioner Reports: Commissioner Stickel was offered a job in Washington, D.C. during the summer working for Education Secretary Rod Paige, but she declined the offer.

Commissioner Crawford asked everyone to reserve November 14 from 7-9 p.m. for a farewell dinner for outgoing commissioners (place to be determined).

13. Ad Hoc Committee on Policies and Procedures: The Ad Hoc Committee reviewed the section dealing with curriculum frameworks with Tom Adams. CFIR staff will send the proposed revisions to the combined preface/introduction to committee members in October. Feedback from the committee on these sections will be incorporated into the document and a final revision of the entire document will be reviewed by the Commission at the November meeting for action.

The Curriculum Commission meeting adjourned at 1:27 p.m.

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For further information about the minutes, please contact The Curriculum Development and Supplemental Materials Commission or the Curriculum Frameworks and Instructional Resources Office, California Department of Education, 1430 N Street, Sixth Floor, Sacramento, CA, 95814; telephone (916) 319-0881; fax (916) 319-0161.